

RTO 1373

ACT Skilled Capital Application Form

OFFICE USE ONLY	Skilled Capital information entered into RTO Data Actioned by:	AVETAR Contract Number:

Please complete ALL areas of this form. This form can be completed digitally or neatly using blue or black pen. Please note that we are unable to finalise your skilled capital application until all required information and supporting evidence has been provided.

PERSONAL DETAILS	Please PRINT clearly and neatly, your name and date of birth must match your enrolment form.		
	Given Name: (First Name)		Middle Name/s: (Second Name)
	Surname: (Last Name)		Date of Birth: DD / MM / YYYY

STUDY INFORMATION	What course do you wish to enrol in for your Skilled Capital funding?	<input type="checkbox"/> CHC30113 Certificate III in Early Childhood Education and Care <input type="checkbox"/> CHC40113 Certificate IV in School Age Education and Care <input type="checkbox"/> CHC50113 Diploma of Early Childhood Education and Care <input type="checkbox"/> BSB30415 Certificate III in Business Administration <input type="checkbox"/> BSBSS00095 Cross-sector Infection Control Skill Set

To be eligible for funding under ACT Skilled Capital, you will need to meet ALL the following requirements:

- a) be an: - Australian citizen - Permanent resident - New Zealand passport holder (resident in Australia for more than 6 months) or
- b) a person who holds a visa that is identified as being eligible*, and
- c) living or work in the ACT, and
- d) be at least 15 years-of-age, and
- e) not enrolled in or attending a secondary school or college, students with an exemption certificate are not eligible for Skilled Capital. Students who are undertaking year 10 or 12 equivalent in an alternative program are eligible provided they satisfy the remaining eligibility.

For further eligibility requirements please contact the YWCA Canberra Education and Training team.

ENROLMENT CHECKLIST	Attached	Required evidence to support enrolment	Office Use - Confirmation of Receipt Staff member to sign and date
	<input type="checkbox"/>	Proof of living or working in the ACT	
	<input type="checkbox"/>	Proof of residency Australian citizen - Birth certificate, Australian Passport, Green Medicare card Permanent resident - Copy of Visa or Green Medicare Card OR New Zealand Passport	
	<input type="checkbox"/>	Proof of age - i.e. drivers licence, birth certificate	
	<input type="checkbox"/>	Copy of any health care card or pension card	
	<input type="checkbox"/>	Copy of any previous qualifications/training	
	* For details on eligible Visa please contact the YWCA Canberra Education and Training team - email: training@ywca-canberra.org.au		

Student Declaration

By ticking the following statements and signing this form, I declare I have honestly and accurately provided information contained within the application form. I declare:

- I have read, understood and completed all the details of this form and have been given the opportunity to ask any questions about the content or course prior to signing this agreement.
- I have read and understood the requirements of the course as specified in the course information and the terms and conditions as set out in the student handbook.

Signature:..... Full Name:.....

Date:

Office use only				
Superseded version	New version	New version date	Date to review	Changes
1		June 2017	June 2018	New form for all course enrolments
1.1		Jan 2020	Jan 2021	Changes in Skilled Capital Funding Courses
	1.2	May 2020	Jan 2021	Changes to available courses